



**Minutes for January 28, 2025**  
**ACTS Council**  
**Location: Sacred Heart 7:00 pm**

**Attendees:** DeeDee Foos, Steve Lagrou, Denny Jenkins, Jane Harper, Carolyn Nieset, Rick Branda, Vince Branco, Denise Graf

**Absent:** Jim Elder, Paulene Steinberger

**Liaisons:** Shelly Williams

**Guests:** Donna Steinbauer

**Call meeting to order:** 6:58 pm, by DeeDee Foos

**Opening Prayer:** DeeDee Foos

**Faith Sharing:** Carolyn Nieset

- Thinking back to Christmas, what do we remember, what did we pray, reflect, discuss

**Acknowledge November Minutes:** Jane Harper

- Minutes were viewed and approved by 8 people (with 3 changes/suggestions)
- Motion made by Shelly, seconded by Carolyn, motion passed

**Facilitator Discussion:**

- We need to start asking people to consider coming on council, Shelly Williams, Jim Elder and DeeDee Foos will be coming off in April
  - Think of and approach people who have already served on team
    - list is in Google Drive
    - DeeDee will bring list to next meeting
- Discussion about roles, maybe people stay in role for 2 years for positions to run more smoothly
  - Check handbook, if you have questions, check with DeeDee
  - Retreat Supply Coordinator for Women's- Denny Jenkins volunteers
- The Pines- Update on meals and whose responsibility it will be and do we need to raise retreat fee
  - We need to come up with options
  - Come up with new retreat fee to cover food charges
    - Current fee- \$165
    - Estimated total cost of \$390 with room and food
      - New fee is under negotiation
    - Possible payment plans?
  - Weekly donations can be made directly to ACTS or other organizations by having it written on envelope (from Pastoral Council)
    - Father put in a list in the bulletin in December
    - This could help offset costs
  - Pines will know by the end of the year if they will remain open



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- Start looking at possible alternative locations
- Cleveland area- Jesuit Retreat Center, St. Leonards' (Congregation of St. Joseph)
- ACTS Gala Basket- what kind do we do (Shelly Williams will collect items and deliver basket)
  - February 27<sup>th</sup> (same day at Tri-Parish Mission)
  - Baskets for raffle, last year we donated two baskets
  - Donations or ideas to Shelly
- Downtown Fremont Farmers' Market
  - Need someone there to setup at 7:15
  - Tent from church garage with two 8 ft tables, volunteers bring their own chair, tote with info items will be provided by staff
  - Coordinate volunteers, 2-hour shifts
  - Tear down
  - June 21, July 19, August 16, and September 20
  - Market is from 9-1
- Rescue Project
  - Send out to ACTS community to see if anyone is interested in attending
  - Have them contact Eddie

**Women's Retreat July 31 - August 3, 2025-** Carolyn Nieset

- Donna is Spiritual Companion
- Suzie Co-Director
- Kim- Music Lead
- Have been meeting a few times, first complete team meeting is March 31<sup>st</sup>
  - Working on scripture and praying on that
  - Information has already been sent to ACTS mission
  - Flocknote will go out this week for team

**Men's Retreat Update:**

- Had meeting about follow up
- Brians follow up is on Council Google Drive under "Action Folder"
  - Had some ideas for changes, DeeDee, Steve, and Paulene will be meeting to discuss suggestions

**Finance Report:** Denny Jenkins

- No report, will be added at a later date
- Check with Sam if tithing was sent to San Antonio
- Additional information added post meeting (1/29/25)



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- Since we had no meeting in Dec we had 2 transactions that need to be noted. Sam sent a check to San Antonio missions for our tithe of the men's weekend. this amount was for \$230.00. The other amount was an anonymous check for \$1000.00. So the balance for our account is \$6,407.51.
- Approved via Flocknote with 7 votes.

**ACTS Liaison Update:** Paulene Steinberger

- No report, see Facilitator Discussion

**ACTS Chapter Updates:** Shelly Williams

- Each retreat is asked to use a Christ candle or symbol to lead from one activity to the next
- Each team to promote ACTS Chapter Website
- Budget- \$800-\$1,000 maximum
  - Essentials need to be supplied
    - Towels, basins, etc.
- Team members have some sort of formation beforehand

**Old Business**

- Do we feel comfortable with inventory or do we need to look to change the process
  - When does it get replenished?
    - Before each retreat
    - Come up with a minimum/maximum amount
- Are the minutes being sent to parish for the website
  - Send after approval
- How is everyone feeling about communications, is there a need for change- can people look on Sacred Heart Website for information or do we need call chain (Will this be Communication Coordinators job)
  - Request a copy of minutes and have it either in Parish Office or in the mail
  - Put meeting dates in the bulletin
- Do we need a June meeting this year due to Women's Retreat being in July
  - Yes, June 24<sup>th</sup>
- Do we want to look into grant money from different organizations? Who will be lead
  - Yes
  - Ask Suzie about information for grants (Carolyn)
- Shirts (Jim Elder's old shirts, and possibly changing current shirt)
  - 3 complete sets
    - 1 red, 1 blue- large
    - 2 blue – XXL
  - Inventory given to Retreat Supply Coordinator
  - Table cost until next meeting



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- Has Jill sent any cards out yet? Is she all set?
  - In need of addresses, Paulene will send those out
  - Have a draft letter

**Action Items / New Business**

- Fall Event 2025, start planning this winter - Table until February meeting, invite Jim
- Decide when and who should meet with Sandusky Deacon to see and hear how they use different parishes for retreat so we will be prepared in the future (Table until fall, Shelly will need to look into this with Chapter)
- Need to move February 25<sup>th</sup> meeting to February 18<sup>th</sup> due to Parish Mission

**Calendar Event Updates:**

- Prayer Ministry - February 15<sup>th</sup>/16<sup>th</sup>, March 15<sup>th</sup>/16<sup>th</sup>, April 19<sup>th</sup>/20<sup>th</sup> (Easter), May 17<sup>th</sup>/18<sup>th</sup>, summer off
- Women's Retreat July 31 - August 3, 2025
- Men's Retreat October 1-4, 2026
- Next meeting February 18, 2025

**Assign responsibility for Opening Prayer, Faith Sharing, and Closing Prayer**

- **Opening Prayer** – Steve Lagrou
- **Faith Sharing** – Rick Branda
- **Closing Prayer** – Vince Branco

**Executive Session:** No recorded discussion

**Call for Meeting to adjourn**

- Motion to adjourn by Carolyn, seconded by Shelly, motion passed

**Closing Prayer** – Denny Jenkins

**Upcoming 2025 Council Meetings:**

- February 18
- March 25
- April 22
- May 27
- June 24
- August 26



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<b>Council Responsibility</b>	<b>Council Member Name</b>	<b>Council Member Phone #</b>	<b>Council Member E-mail</b>
<b>Facilitator</b>	Dee Dee Foos	567-201-9376	dfoos@bishop-hoffman.net
<b>Co-Facilitator</b>	Steve Lagrou	419-467-1044	smlagrou@aol.com
<b>Financial Coordinator</b>	Denny Jenkins	419-463-4111	Denny.m.jenkins1954@gmail.com
<b>Communications Coordinator</b>	Jane Harper	440829-8543	Jane.koch89@gmail.com
<b>Retreat Support Coordinator for Men's</b>	Carolyn Nieset	419-680-6005	carolyn.nieset@gmail.com
<b>Retreat Support Coordinator for Women's</b>	Vince Branco	419-355-4200	Vinnyb82@earthlink.net
<b>Retreat Supply Coordinator for Men's</b>	Denise Graf	606-356-6447	Dhill.ssc@gmail.com
<b>Spiritual Coordinator</b>	Enrico (Rick) Branda	419-355-2838	ekbranda@gmail.com
<b>Music Coordinator</b>	Shelly Williams	419-208-2233	Micwilliams6414@gmail.com
<b>Events Coordinator</b>	Denise Graf	606-356-6447	Dhill.ssc@gmail.com
<b>Retreat Supply Coordinator for Women's</b>	Denny Jenkins	419-463-4111	Denny.m.jenkins1954@gmail.com
<b>ACTS Liaison (Non-Voting Member)</b>	Paulene Steinberger	419-680-0666	psteinberger@sacredheart-fremont.org
<b>Deacon (Non-Voting Member)</b>	Dcn. Alfredo Diaz	419-680-6759	adiazdad46@gmail.com
<b>Parish Priest</b>	Fr. Krzysztof Kardzis	419-332-7339	frchris@sacredheart-fremont.org
<b>Chapter Contact (Non-Voting Member)</b>	Shelly Williams	419-208-2233	Micwilliams6414@gmail.com



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<b>Name</b>	<b>Council Term</b>
Shelly Williams	Sept 2020 - April 2025
Jim Elder	Aug 2021-April 2025
Dee Dee Foos	March 2022 - April 2025
Carolyn Nieset	Nov. 2022 - April 2026
Steve Lagrou	April 2024 - April 2027
Rick Branda	April 2024 - April 2027
Denny Jenkins	April 2024 - April 2027
Vince Branco	April 2024 - April 2027
Jane Harper	April 2024 - April 2027
Denise Graf	April 2024 - April 2027